

APPROVED

MINUTES
Taylor Economic Development Corporation
January 22, 2014

The Board of Directors of the Taylor Economic Development Corporation (TEDC) met in Special session on Wednesday, January 22, at 4:30 p.m. in the TEDC Office Library at 700 N. Main Street, Taylor, Texas.

In attendance:

| | |
|-----------------|------------------------------|
| Christine Lopez | Sean Stockard, President/CEO |
| Kelly Cmerek | Traci Anderson, VPCI |
| Clark Jackson | |
| Scott Green | |
| Cecil Bowen | |
| Guests: | |
| Tony Gomes | |

Call to Order: Chair Christine Lopez called the meeting to order at 4:40 p.m. and declared a quorum.

Christine Lopez asked for citizen communication.

Tony Gomes of 219 North Main in Taylor, Texas spoke regarding TEDC focusing on high paying, quality jobs for the community.

1. Approve minutes from October 30, 2013 and December 2, 2013 Board Meeting (Lopez)

Clark Jackson moved to approve October and December minutes.
Kelly Cmerek seconded the motion; motion passed.

Ayes: 5 Nays: 0

2. Review cash flow projection; discuss and consider accepting October, November, and December 2013 Financials (Jackson)

Clark Jackson moved to approve October, November, and December financials.
Kelly Cmerek seconded the motion; motion passed.

Ayes: 5 Nays: 0

3. Appointment of 2014 Officers (Stockard)

Christine Lopez moved to appoint Kelly Cmerek as Chair.
Clark Jackson seconded the motion; motion passed.

Ayes: 5 Nays: 0

Clark Jackson moved to appoint Christine Lopez as 1st Vice Chair.

Scott Green seconded the motion; motion passed.

Ayes: 5 Nays: 0

Clark Jackson moved to appoint Cecil Bowen as 2nd Vice Chair.
Christine Lopez seconded the motion; motion passed.

Ayes: 5 Nays: 0

Kelly Cmerek moved to appoint Clark Jackson as Treasurer.
Scott Green seconded the motion; motion passed.

Ayes: 5 Nays: 0

Kelly Cmerek moved to appoint Scott Green as Secretary.
Cecil Bowen seconded the motion; motion passed.

Ayes: 5 Nays: 0

4. Set Date for Strategic Planning Session/Board Retreat (Stockard)

The board set the Strategic Planning Session/Board Retreat for March 7 from 9am to 3pm at the TEDC Office.

5. Statement regarding speculation of past employee still getting compensated (Stockard)

Sean stated that there is an idea in the community that John Nelson is still getting compensated, whether it be consulting, contract, or on payroll, or some sort of retirement benefit. Sean to clarify that the only two people employed in any way shape or form by the TEDC is Traci Anderson and Sean Stockard. Sean stated Mr. Nelson has not received any compensation of any kind since January 31, 2013. Mr. Nelson was brought in as interim CEO for 4 to 5 months from fall of 2012 to January 31, 2013 and was paid an hourly wage that included no benefits, retirement, or match of any kind.

Clark pointed out it was not a wage because Mr. Nelson was not an employee. Sean stated he was correct and it was just on a contractual basis.

6. Review, Discuss and Consider action regarding Gola Brothers farming TEDC land (Stockard)

Sean stated that the Gola brothers use to farm some property at Mustang Creek Industrial Park and have asked if they can farm some land at Walnut Creek Commercial Park. They leased Mustang Creek property for \$900 per year. Sean would make sure we had an out clause in case of development. Scott stated may be concerned with what type of crop they would plant and that coastal would be the best. Sean will negotiate terms with the Gola brothers.

7. BRE Program Review (Anderson)

Traci stated that we are not going to hire a fourth person to do BR&E and that Sean and I will split BR&E and Recruitment. Traci showed the new BR&E logo to use with the TEDC logo to show the importance of BR&E. Traci stated we will begin using Executive Pulse as the BR&E database. Traci went through the different areas of creating and implementing the program.

8. BRE Report (Anderson)

- a. **See printed report for more details**
- b. **Audit 2013 update**

Traci highlighted her BRE report, issues a company has had with the Fire Department, TEDC sponsored a table at the Chamber Annual banquet, Lions Club held their Chili supper, revamping the Taylor Marketing Team, the Industry Appreciation Luncheon was held December 10, Quickbooks class had some issues that are being addressed, talking with the Chamber about possible lunch and learns, and Wilco Recycling is expanding their building.

9. Commerce & Industry (Anderson)

- a. **See printed report for more details**

Traci stated the project update list is updated from the Austin Chamber quarterly regional partners meeting and pointed out the new projects submitted in January.

10. CEO Report (Stockard)

- a. **See printed report for more details**
- b. **Website update**
- c. **Board meeting times**
- d. **Update on Administrative position**

Sean highlighted his CEO report, TEDC Small Business/Entrepreneurial Development Boot Camp, Café Lafayette in closed, worked with counsel regarding Spider Monkey closing, breakfast with entrepreneur looking to potentially come to Taylor, met with TSTC to discuss workforce development needs, TEEX plan complete.

Sean stated that the website is still in the process.

Sean stated he had been asked if the time of the board meetings could be changed to accommodate citizens wanting to attend.

Scott Green moved to move the TEDC Board meeting time to 5:00 pm and move them to the City Hall Council Chambers.

Christine Lopez seconded the motion; motion passed.

Ayes: 5 Nays: 0

Sean stated that he will be doing interviews for the Administrative position.

The Board of Directors adjourned to Executive Session at 6:58 pm.

11. **Executive Session: The Taylor Economic Development Corporation (TEDC) will conduct a closed/executive meeting pursuant to discuss or deliberate regarding consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code regarding:**
 - a. **Project Widow**

The board came out of executive session and the regular meeting resumed at 7:20 p.m.

12. **Open Session: Consider actions from Executive Session.**

No action was taken for Project Widow.

13. **Feedback (Board)**

Sean handed out the official Travel & Expense Policy, Credit Card Use Policy, and Agreement of Ethical Teamwork Principles.

Adjournment: There being no further business, Chair Cmerek adjourned the meeting at 7:23 p.m.

Kelly Cmerek, Chair

Attest:



Traci Anderson, VPCI